

# Take Cybercare

Keep patient data healthy with these helpful tips:

## EXAMINE emails closely

Hackers can fake an email address that appears official.



Do not click a link or download an attachment from unknown sources. Check the address for odd spellings like “Medicall.org” or “Medicle.org”



## LOG OFF & SIGN OUT

When you walk away from your laptop or device, secure it by logging out before you leave.



Prevent others from logging into your device - or as you on a shared device.



## SOCIALIZE carefully



Be sure not to post personal credentials. Make sure your security badge does not show in any selfies or photos on social media.



## KEEP TRACK OF YOUR DEVICE

Because emergencies always arise, it is easy to misplace your laptop, phone, or tablet.

PHI can get into the wrong hands.

If you lose your device, report it immediately to your manager to put a recovery plan in place.

Keep patient data safe.

**HALOCK**<sup>®</sup>